

**CITY OF SANTA BARBARA  
AIRPORT COMMISSION**

**M I N U T E S**

**CALL TO ORDER**

**The Regular Meeting on Wednesday, February 18, 2009, was called to order at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.**

**ROLL CALL**

Airport Commissioners:   **John Clark  
Patricia Griffin  
Karen Kahn  
Bruce Miller  
Scott Tracy**

Absent :                   **Kirk A. Martin  
Dolores Johnson**

Staff:                   **Karen Ramsdell, Airport Director  
Hazel Johns, Assistant Airport Director  
Tracy Lincoln, Airport Operations Manager  
Rebecca Fibley, Sr. Property Management Specialist  
Mabel Shatavsky, Airport Commission Secretary**

**PUBLIC COMMENT**

1.       No one wished to speak.

**NOTICES**

2.       That on Friday, February 13, 2009 at 3:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

**ACTION:**       Presented.

**CONSENT CALENDAR**

3.       SUBJECT:   MINUTES

RECOMMENDATION:   That Commission waive the reading and approve the minutes of the meeting of Wednesday, January 21, 2009.

4.       SUBJECT:   CONCESSION AGREEMENT – M/E, INC.

RECOMMENDATION:   That Commission approve and authorize the Airport Director to execute an amendment to Concession Agreement No. 200744 with M/E, Inc., a California Corporation, for 700 square feet of the Airline Terminal, at 500 Fowler Road, at the Santa Barbara Airport, for a monthly rent based upon a percentage of gross receipts, commencing upon relocation from their current premises and ending

June 30, 2010 or upon issuance of a Certificate of Occupancy for the new Airline Terminal, whichever occurs first.

**ACTION:** Approved the recommendation; Agreement No. 200903

5. **SUBJECT:** FEBRUARY 2009 PROPERTY MANAGEMENT REPORT

**RECOMMENDATION:** That Airport Commission receive the February 2009 Airport Property Management Report.

**ACTION:** Motion/Second for approval of the consent calendar by Commissioners Griffin/Clark. Unanimous voice vote.

**COMMISSION MATTERS**

6. **SUBJECT:** ELECTION OF CHAIR, VICE-CHAIR, AND SUB COMMITTEE APPOINTMENTS

**RECOMMENDATION:** That Airport Commission elect a Chair and Vice-Chair and appoint sub committee members.

**ACTION:**

By consensus, Commissioners Kahn and Miller remain Chair and Vice-Chair, respectively. Unanimous voice vote.

Sub Committee assignments were updated:

- Commissioner Tracy joined the Ground Transportation, Noise Abatement, and Public Relations Sub Committees.
- Commissioner Miller joined the Planning Sub Committee.

**LIAISON REPORTS**

**ACTION:** Presented.

**ADMINISTRATIVE REPORTS**

7. **SUBJECT:** LEASE AGREEMENT WITH MAG AVIATION FUEL

**RECOMMENDATION:** That Airport Commission approve and authorize, contingent on approval of a zoning change, the Airport Director to execute a five-year Lease Agreement, with one five-year option, with MAG Aviation Fuel (MAG), a partnership, for construction and operation of a self-service fueling operation at 1600 Cook Place, at the Santa Barbara Airport, for a monthly base rental of \$675 or \$0.05 per gallon fuel flowage fees, whichever is greater.

**ACTION:** Motion/Second to recommend approval of a five-year Lease Agreement with MAG Aviation Fuel by Commissioners Griffin/Clark. Unanimous voice vote.

8. SUBJECT: 2009 LEGISLATIVE PLATFORM

**RECOMMENDATION:** That the Airport Commission review and comment on the proposed Airport Legislative Platform and recommend that City Council adopt the Airport platform as part of the City's Legislative Platform for 2009.

**ACTION:** Motion/Second to recommend adoption of the Airport platform as part of the City's Legislative Platform for 2009 by Commissioners Griffin/Clark. Unanimous voice vote.

**DIRECTOR'S REPORT**

9. A. Airport Operations
- Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
1. Air Service
  2. Communications Program
  3. Airport Noise Abatement Program
  4. Property Management
- C. Capital Projects
1. Airport Terminal Improvement Project
  2. Airfield Safety Projects
  3. Goleta Slough Tidal Circulation Demonstration Project
  4. Consolidated Rental Car Quick Turn Around Facility
- D. Council Actions

**ACTION:** Presented.

**ADJOURNMENT** 7:40 p.m., on order of Chair Kahn.

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Karen Ramsdell, Airport Director

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Mabel Shatavsky, Recording Secretary